Application Process
Master's Courses in Dementia Care for Physicians

60 ECTS, web-based distance learning

APPLICATION
All applications should be submitted by mail to Karolinska Institutet, in Stockholm, Sweden. You must first register at http://ki.se/epe and then send your application to Karolinska Institutet latest 19th of September 2016, if the application does not arrive on time, it will be rejected. For applications to be valid, must be certified as true copies of the original and submitted by mail to:

Karolinska Institutet
Executive and Professional Education
Kristoffer Mörtsjö
Berzelius väg 3
STOCKHOLM, SE-171 77, SWEDEN

CERTIFYING DOCUMENTS
All copies of original documents must be certified as true copies of the original for the application to be valid. This means that the copies must be stamped and signed by the issuing institution, or a notary public. In order to certify document copies, you must present both the original and copy of the document to the person carrying out the certification. Each copy and page must be certified separately and clearly indicate:

- The signature of the certifying officer
- The stamp of the issuing institution or notary public
- The name and address or provider/registration number (where applicable) of the certifying officer. This must be printed legibly (able to read) below the signature or in the stamp. It must be possible for Karolinska Institutet to contact the certifying officer if necessary. A stamp stating only "True copy certified" will not be accepted.

Applications written in any other language than English or Swedish will be rejected. If translation is needed the translation of the documents must be performed by an authorised translator. Translations by interpreters are not accepted.
Please attach the following required documents to your application in order to attest your general eligibility to the Master's Courses in Dementia Care for Physicians.

1. Diploma showing your university degree as a physician, for instance:
   - Bachelor of Medicine, Bachelor of Surgery (MBBS)
   - Medical Doctor (MD)

2. Official transcript of records of completed courses and grades for each semester.

**ENGLISH LANGUAGE**

Karolinska Institutet recommends proficiency in the English language and this should be documented by an internationally recognized test such as TOEFL: internet based (iBT) with a total score of at least 90 and minimum score of 20 on written test, paper based (PBT) with a total score of at least 575, and minimum score of 4.5 on written test, or IELTS (academic) with an overall mark of at least 6.5 and no band less than 5.5; or other documentation that according to regulations certifies the equivalence of English B at Swedish upper secondary school.
REGISTER OF DOCUMENTS
Attach as “first page” to your Application

Last Name (in capitals): ____________________________________________
First Name (in capitals): _________________________________________
Phone number: ________________________________________________
Gender:
Male ☐ Female ☐

Please check the boxes below and attach the following required documents to your application. Submit this registry as the “index” of your application

1. Diploma showing your university degree as a physician (mandatory) ☐ No ☐
2. Official transcript of records of completed courses and grades (mandatory) ☐ No ☐
3. Test results from TOFEL or IELTS ☐ No ☐

Please remember
• All copies of original documents must be certified as true copies of the original
• Applications written in any other language than English or Swedish will be rejected
• Submit documents in both original language and in an authorized translation.